



Wasatch Charter School
26 February 2018
Governing Board Meeting
6:00 PM - 8:30 PM
1458 East Murray-Holladay Road, Holladay, UT 84117

1. Roll call

Presiding: Kevin Emerson, Secretary

Present: Sherry Jones, Treasurer
Megan Zurkan, Board Member
Lauren Shurman, Board Member
Lissa Lander, Board Member
Andy Rohrwasser, Board Member
Emily Merchant, Executive Director
Kara Salisbury, Administrative Director
Tyler Jensen, Business Manager
Meg Golden, Faculty Member
Clint Biesinger, Financial Advisor

Excused: Charlie Hastings, Vice President
Mary Echlin, Board Member

2. Confirm recorder is on: Confirmed.
3. Potential conflicts of interest: None reported.
4. Public Comment: None offered.
5. Approval of electronic board meeting minutes from February 7, 2018: Trustee Jones made a motion to approve the February 7 electronic board meeting minutes; Trustee Rohrwasser seconded the motion, which carried; two abstentions were noted.
6. Directors report (see board packet): Executive Director Merchant opened the floor for questions regarding the report as available in the February Board Packet.

7. Business report (see board packet): Mr. Jensen referenced the report available in the February Board Packet; he stated that the school is on track to meet the year's budget and the cash available is at a desirable level. He stated that the areas of concern according to his data are the staff health insurance costs and the Special Education testing costs.
8. School Land Trust Meeting (see board packet): Trustee Shurman made a motion to move into the School Land Trust Meeting; Trustee Jones seconded the motion, which carried unanimously. Trustee Shurman referenced the report as available in the February Board Packet, and reviewed the expenditures from this income that have happened so far this year. Ongoing expenditures from this fund were discussed; Executive Director Merchant will bring a list of needs that would be appropriate for this funding at the next Board Meeting. Trustee Shurman made a motion to close the School Land Trust Meeting; Trustee Zurkan seconded the motion, which carried unanimously.
9. Committee reports
 - a. Finance Committee: Addressed in the Business Report.
 - b. Fundraising Committee: Trustee Zurkan stated that 205 tickets have been sold for the Spring Gala, upcoming on March 3; \$36,000 in items for the silent auction have been committed; other sources of income were discussed.
10. Board Discussion and Votes
 - a. Solar proposal update (see board packet): Trustee Emerson stated that the price to purchase the solar energy system (as presented by Amplify Worx in the January 2018 Board Meeting) outright would be \$326,000, if this could be purchased in the refinancing of the building for example. To lease the system would cost \$497,000 over the life of the finance agreement. Trustee Emerson will bring additional details to the next Board Meeting so that a decision can be made.
 - b. Building maintenance proposal (see board packet): Executive Director Merchant described administration's dissatisfaction with the current company doing the cleaning of the school, and stated that several bids have been solicited to explore alternatives. She presented the bid from JaniKing as the preferred option. Trustee Jones made a motion to approve the contract with JaniKing with specified terms, on a month-to-month agreement; Trustee Rohrwasser seconded the motion, which carried unanimously.
 - c. Nominations for Board President: Trustee Emerson reviewed the submissions for nominations that he solicited at the last Board Meeting. The three members who received the most votes were Mary Echlin, Lauren Shurman, and Sherry Jones. Trustee Emerson stated that Trustee Echlin has expressed that she is not interested in taking up this position at this time. Trustee Jones raised the discussion of what is needed currently in the leadership of the Board. The option of Trustees Jones and Shurman sharing the leadership position was discussed.

Trustee Rohrwasser made a motion to elect Trustee Jones and Trustee Shurman to complete the current President's term (through June 2018) as co-Presidents; Trustee Zurkan seconded the motion, which carried, with two abstentions noted.

- d. Policy review (see policy review folder)
 - i. Enrollment Policy: Executive Director Merchant noted that the major change in this policy is to give enrollment preference to children and grandchildren of members of the Wasatch Family Foundation Board as well as the Wasatch Charter School Board. The other change reflects a legislative change regarding preference for siblings of current and former students.
 - ii. Dress Code: Trustee Emerson made a motion to approve the policy with the exception of the section addressing non-natural hair color; the motion was not seconded. Trustee Jones made a motion to approve all policies as updated, with the exception of the Dress Code policy, which would be tabled until the next Board meeting (with the request for Executive Director Merchant to return with more information or rationale); the motion was not seconded. Trustee Rohrwasser made a motion to approve all policy changes to the Dress Code policy and all other of the nineteen total policies on the agenda ; Trustee Shurman seconded the motion, which carried unanimously.
 - iii. Child Abuse Neglect Reporting
 - iv. Building Use Policy
 - v. Parental Involvement Policy
 - vi. Classroom Appropriations
 - vii. Electronic Device
 - viii. Vending Machines
 - ix. Association Leave
 - x. Secondary School Completion
 - xi. Communication and Complaint
 - xii. Charter Trust Land Council
 - xiii. Procurement
 - xiv. Unpaid Meal Charge
 - xv. Other Food Sales
 - xvi. Dissemination of Information
 - xvii. Substitute Teacher
 - xviii. Family and Student Records Privacy
 - xix. Disposal of Textbooks
- e. Update on building financing / purchase: (option for closed session not exercised) presented by Clint Biesinger.

- i. Review term sheet (see board packet) - the term sheet was reviewed, no action was taken; to be voted on at next meeting
- ii. Vote on authorization of issuance of bonds (see board packet) - not prepared yet by attorneys; to be voted on at next meeting.
- iii. Vote on authorization of \$20,000 application deposit (which will be returned when approved) for bond issuance (see board packet): Trustee Jones made a motion to approve the expenditure for the deposit; Trustee Zurkan seconded the motion, which carried unanimously.
- iv. Vote on building purchase (see board packet) - not prepared yet by attorneys; to be voted on at next meeting.
- v. Vote to adopt continuing disclosure policy (see board packet) - not prepared yet by attorneys; to be voted on at next meeting.

11. Option for Closed Session: Not exercised.

12. Adjournment: Trustee Jones made a motion to adjourn; trustee Zurkan seconded the motion, which carried unanimously and the meeting was adjourned at 8:47pm.