



Wasatch Waldorf Charter School

9 April 2016

Board Meeting **Minutes**

10:30 AM

Holladay City Library

2150 E. Murray Holladay Rd, Salt Lake City, UT 84117

Presiding: Emily Thunberg, Board President 2016

Agenda:

1. Roll Call:

- Begin meeting at 10:55, In attendance are Emily T., Joe, Charlie, (trustee), Gus (public), Prairie A., Jeff B., Emily M., Megan Z., Kevin E., Kim H., Ary F., Lauren S. (public, parent, policy committee, prospective board member)

a. Confirm recorder is on.

- (Need to ensure USB recorders are charged prior to each board meeting)

b. Potential conflicts of interest. None

2. **Approval of the 3 March 2016 minutes of the WWCS Monthly Board Meeting.**

- Charlie H., motioned; Megan Z. seconded; minutes approved with Kevin E. abstaining. Minutes will be posted to website.

3. Gratitude and singing

- Emily T. led the group in signing *Earth and Ocean*

4. Board Candidates <https://drive.google.com/drive/folders/0Bxc7d2lgc4PfY0RQdTN6YXdsbDA>

a. Introductions

- Lauren S. introduced herself and her interest in the Waldorf schooling method. Lauren has been involved in WCS Policy Committee, and has experience as a lawyer working with charter schools
- Kim H. read Cassandra A's letter of interest to the board. Has been working with the Wellness Committee and the pre-school

b. Vote New Member

- At this point Lauren S. was excused from the meeting.
- Motion to vote in favor of adding Lauren S. to the board was made by Meghan Z., Kevin E. 2nd motion; board voted unanimously to add Lauren S. to the board. (Lauren S. was invited to re-join the meeting, which she did for the remainder of the meeting.)

5. State Performance Goals, Measures, and Metrics

<https://docs.google.com/document/d/1ofnqgcRvF6faf-OGQmVGrV6tMvMmrP5eMBRM27MGt9c/edit>

- Emily M.: the state has requested performance measures to demonstrate the WSC is meeting the intent of its charter required by law. Focusing on ~13 performance measures. Standards must be measurable,

a. Small Group Activity and Discussion

- Emily T. led a unifying center activity to help the board select 6 performance measures to gauge student achievement and WCS school achievement
- (At this point. Kevin began serving as scribe at white board to cull down list of draft performance measures. Joe began taking minutes.)

b. Vote on Initial Draft to send to Marlies

- No vote was held but board members developed an initial shortlist of performance measures to give to Emily M.
- It was decided to move to the next agenda items and then continue this exercise as a work session following the adjournment of the meeting.

6. Executive Director Report (Emily Merchant)

- All teachers and staff have been hired, except for custodian
- Currently have 1,100 applicants with wait lists for all grades
- Utah Charter charter school boot camp for board members. All board members are strongly encouraged to attend.
 - a. G-Bot Access (Bring Computers. Each board member has 24 hours to respond and access the Utah Access Charter Network.)
 - Board members were unable to set up accounts/profiles in G-Bot Access. Emily M. will request technical guidance and re-send G-Bot Access with new 24-hour expiration.

7. Turn in Conflict of Interest and Board Agreements handed out last meeting.

- All board members present provided completed Conflict of Interest Forms and Board Agreements to Emily T.

8. Policies discussion and vote (Joe Welch)

<https://drive.google.com/drive/folders/0B8fBAIsdlc6IRWF0Vi1VQ3NzS00>

- Alt. Language Service Policy: discussed and decided that changes are needed. Tabled this policy until board next meeting. This is the policy not the *plan* required in state code to service alternative language service students.
- Other Food Sales Policy: Ary motioned to adopt, Kim 2nd; unanimously **adopted** as edited at the meeting.
- Attendance Policy: Ary motioned to adopt, Joe 2nd,; unanimously **adopted** as edited at meeting.
- Classroom Supplies Appropriation Policy: Emily T. motioned to adopt, Kevin 2nd; unanimously **adopted** as presented
- Dissemination of Information Policy: Joe motioned to adopt, Charlie 2nd; unanimously **adopted** as presented
- Dual Enrollment Policy: Lauren motioned to adopt this, Emily T. 2nd, **adopted** as presented
- Educational Services Outside of Educator's Regular Employment Policy: Lauren motioned to adopt, Joe 2nd; unanimously **adopted** as presented
- Electronic Device Policy: Joe motioned to adopt, Charlie 2nd, unanimously **adopted** as edited
- Employment of Relatives Policy: tabled this policy until next board meeting
- Governmental Records Access Management Policy: Kevin motioned to adopt; Kim H. 2nd, unanimously **adopted** as edited
- School Instruction and Human Sexuality Policy: tabled this policy until next board meeting -- Emily T. will investigate related policies from other Waldorf schools
- Termination Policy: tabled this policy until next board meeting. Board is asked to review Employee Handbook together with this policy. Jeff B. will send Employee Handbook to board after consulting with Emily M.
- Transfer and Withdrawal Policy: tabled until future board meeting. Review state code:
- Wellness Policy: No action taken. As drafted this appears to be more of a handbook/procedural manual, and may conflict with previously adopted policies. Board members asked to review and provide input.

9. Business Manager's report (Jeff Biesinger)

- a. Budget and Finance update.
 - Goal is to approve 2016-2017 budget at May board meeting
- b. Facility update.
 - Facility construction meetings are held every Tuesday at 11:00 am (moved from Thur at 9:00) and will soon be held onsite in the construction trailer.

- Framing is likely to be slow for first couple of weeks. Contractor will bring other framing crew on site if needed
- Construction is scheduled to be complete on August 17. May need to hold initial couple days of administration and teacher meetings off site. Jennifer Lambert asked for plan for how WCS will handle possible delays on construction completion/opening day.

10. Committee Reports

a. Development Committee Report (Megan Zurkan)

- Megan is developing a document/plan that shows how WSC will utilize funds raised. Will be presented at upcoming board meeting.
- Developing “survey” for parents to take to help administration/board understand the community and professional relationships within parent population that could be leveraged in dedicated fundraising efforts
- WSC wasn’t able to participate in Love UT Give UT non-profit fundraising event due to missing paperwork. Board is finalizing documentation to allow WSC (or exempt WSC from requirements) to be able to solicit donations
- Logowear fundraising process is up and running. Women’s sizes run small.

12. Book discussion (Gus Thunberg)

- Book discussion was skipped

13. Public comments.

- No public comment

14. Closed Meeting, option for a closed session.

- Closed session not needed

15. Probable agenda items for 5 May 2016 WWCS Board meeting:

- a. Book discussion or Training
 - Book discussion on chapter 8
- b. Executive Director’s report.
- c. Business Manager’s report.
- d. Facility update.
- e. Policies and procedures update.

16. Closing verse and **adjournment**.

- Meeting adjourned at 2:00 pm

