



## Directory Information Release

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires Wasatch Charter School, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, Wasatch Charter School may disclose appropriately designated “directory information” without written consent, unless you have advised Wasatch Charter School to the contrary in accordance with Wasatch Charter School procedures. The primary purpose of directory information is to allow Wasatch Charter School to include this type of information from your child’s education records in certain school publications and on Aspire, our student management and parent communication program.

Publication examples include but are not limited to the following:

- A playbill, showing your student’s role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks or take school photographs. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories-names, addresses, and telephone listings-unless parents have advised the LEA that they do not want their student’s information disclosed without their prior written consent.

If you do not want Wasatch Charter School to disclose directory information from your child’s education records without your prior written consent, you must notify Wasatch Charter School in writing by the first day your child physically attends school.

Wasatch Charter School has designated the following information as directory information:  
*Student name, address, telephone listing, and email address*

I DO       I DO NOT      give permission for directory information to be published for my student.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date